

Missions of the Procurement Committee at the University Level

1. Attract biddings and prices in accordance with the university's instructions.
2. Study the offers in order to verify the terms, conditions and procedures related to it.
3. Taking into account the principle of competition when attracting biddings and prices.
4. Analyze the offers and discharge the data into comparison tables.
5. Comply with the conditions of the required materials and supplies when choosing the best offers.
6. Archive the registers, files and transactions related to the committee's acts.
7. Inform contractors with the submission decisions and proceed with purchasing and delivering the supplies.