



Amman - Jordan

Study Plan

Faculty	Faculty of Architecture and Design
Specialization	Architecture Engineering
Semester	Second
Academic Year	2019 - 2020

Course Name	Projects Management.
Course Number	1101574.

A Copy of the Study Plan Shall be given to Each Registered Student in this Course. The Study Plan Shall be preserved for Future Use.



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Ref.: Deans' Council Session (03/2018-2019), Decision No.: 14, Date: 15/09/2018

1. Lecturer Information

1. Lecturer Name: DR. Niran AL Shaikhli
2. Office Number: B348
3. Phone Number: 06-4790222/367
4. Email: nalshikali@meu.edu.jo
5. Office Hours: Sat (8:00 – 10:00), Mon & Wed. (12:00 -14:00), Sun. & Tues. (12:00 – 14:00)

2. Place and Date of the Course

1. The Days and Time of the Course: Sun. & Tues. (14:00 – 13:00)
2. Place: B110
3. Course Laboratory (if any): Non

3. Sources and References

1. Course Book:

- PMBOK Guide, 2013, “A Guide to the Project Management Body of Knowledge”, Fifth edition, USA ,Published by: Project Management Institute, Inc.

2. Other References:

- Verzuh, E (2011). The fast forward MBA in project management (4th ed.)
New York: J. Wiley.

- A. The student should also make use of the various references available at the library in addition to the articles, images, videos, etc. Available on the internet.
- B. The course instructor will also provide the students with special readings relevant to the topics given: these reading will be posted on the University website via the E- learning program



4. Course Description:

1. The Description:

This course guides students through fundamental project management concepts and behavioral skills needed to successfully project. Students will discover the project life cycle and learn how to build a successful project from pre-implementation to completion. This course will introduce project management topics such as resources, costs, time constraints, and project scopes.

2. Objectives:

This course aims to introduce the student to the principles of architectural project management, and the role of management and planning in the construction sector. The institutional and organizational structure of major architectural projects. The stages of project design, time programming for implementation, and cost control. Personnel management, equipment, equipment and materials, quality control, public safety. Economic and technical feasibility studies for projects, project financing systems in Jordan.

5. Learning Outcomes of the Course:

Upon completion of the course, participants should be able to:

- 1) Understand project management design, development, and deployment**
- 2) Use project management tools, techniques, and skills**
- 3) Employ strategies to address the ubiquitous issue of resistance to change**
- 4) Align critical resources for effective project implementation**
- 5) Understand the implications, challenges, and opportunities of organizational dynamics in project management**
- 6) Identify and use key performance metrics for project success**
- 7) Understand how to manage project cost, quality, and delivery**
- 8) Engage and lead effective project management teams in your organization**



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- 9) **Recognize and mitigate the early seeds of failure in the project life cycle**

6. Learning Outcomes of the Programme:

- 1) **Knowing a project life cycle, and can skillfully map each stage in the cycle**
- 2) **Understanding the resources needed for each stage, including involved stakeholders, tools and supplementary materials**
- 3) **Exploring the time needed to successfully complete a project, considering factors such as task dependencies and task lengths**
- 4) **Knowing to develop a project scope while considering factors such as customer requirements and internal/external goals**

7. Teaching Methods

The methods of instruction may include, but are not limited to

- Theoretical lectures and discussions.
- Lectures by external expertise in the field.
- Site Visits.
- Library visits

8. Evaluation Methods and their Percentage Value %

#	Evaluation	Value	Description	
1.	Exams	Midterm Exam	20%	Multiple choice - questions
		2 quizzes	10%	Short answers -
2.	Final Exam		50%	
3.	Assignments Individual Seminar		10%	Exercises - report writing -
4.	Participation		5%	Follow – up and evaluation of the notes the student takes during the lecture
			5%	Attendance, punctuality ,conduct Initiatives and self – motivated research Participation in
Total			100%	



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9. The Timetable for the Implementation of Course

Week	Subject	Number of Educational Output of the Material	Output Number of the Programme
1	Introduction to Course		
2	What is a Project? What is Project Management? PROJECT LIFE CYCLE	1-6	1-4
3	PROJECT MANAGEMENT CONTEXT		
4	PROJECT MANAGEMENT PROCESSES		
5	PROJECT INTEGRATION MANAGEMENT		
6	PROJECT SCOPE MANAGEMENT		
7	PROJECT TIME MANAGEMENT		
8	PROJECT COST MANAGEMENT		
9	Midterm Exam		
10	SITE VISIT	6-9	
11	PROJECT MANAGEMENT QUALITY		
12	PROJECT HUMAN RESOURCE MANAGEMENT		
13	PROJECT COMMUNICATIONS MANAGEMENT		
14	PROJECT RISK MANAGEMENT		
15	Final Exam	1-9	



10. Course Policies

- They are demonstrated according to the Regulations of Granting the degree (Bachelor and Masters) / Student Guide.
- They Should Be Explained to the Students in the First Meeting.

1. Attendance:

- Students must attend all classes of this course.
- Any student with absence of 15% of the classes of any course, will be illegible to sit for the final exam and will be given the university zero (35%) in this course.
- In the case (b) above, if a student submits an official sick report authenticated by university clinic or an accepted excuse by the Dean of his/her faculty, the student will be considered as withdrawn from the course, and a "W" will be shown in the transcript for this course
- Tardiness:
Students are not allowed to come late to classes. Any student coming late will not be allowed to attend the class and he/she will be marked absent.

3. Exams:

Failure in attending a course exam other than the final exam, will result in zero mark unless the student provides an official acceptable excuse to the instructor who approves a makeup exam. .a

Failure in attending the final exam will result in zero mark unless the student presents an official acceptable excuse to the Dean of his/her faculty who approves an incomplete exam, normally scheduled to be conducted during the first two weeks of the successive semester. .b

4. Assignments and Projects:



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Assignments and projects should be submitted to the instructor on the due date. Zero mark will be given for late submissions unless the student has an acceptable excuse approved by the instructor of the course.

5. Attending Exams and Meeting Deadlines:

A student who is late more than 10 minutes will not be permitted to .a sit the exam (first, second or mid exams).

A student who is late more than 30 minutes will not be permitted to .b sit to final exam, and no student will be permitted to leave the exam center before the elapse of 30 minutes.

6. Penalties for Cheating:

The minimum penalty for cheating is an automatic Zero for the test or assignment leading to a possible “F” for the course. The exam invigilator will produce a report on the case to the examination committee chairman. The report will be kept in the student file. The student may remain seated in the exam center, but in case that causes a disturbance to other students, the student will be expelled out of the exam center if approved by the examination committee chairman. A second offense will result in the immediate suspension of the student for the remainder of the current semester. A copy of the decision will be kept in the student file

