



Amman - Jordan

Study Plan

Faculty:	Faculty of Arts and Sciences
Specialization	English Literature
Semester	First Semester
Academic Year	2018-2019

Course Name: Essay Writing

Course Number: 0102211

A Copy of the Study Plan Shall be given to Each Registered Student in this Course. The Study Plan Shall be preserved for Future Use.



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Ref.: Deans' Council Session (03/2018-2019), Decision No.: 14, Date: 15/09/2018

1. Lecturer Information

1. Lecturer Name: Dr. Nisreen Yousef
2. Office Number: B 321
3. Phone Number: ----
4. Email: ntyousef@meu.edu.jo
5. Office Hours: Sat, Mon, Wed: 10-11/ 1-2
Sun, Tues: 11-1

2. Place and Date of the Course

1. The Days and Time of the Course: Sat, Mon, Wed/ 9-10
2. Place: B 026
3. Course Laboratory (if any): -----

3. Sources and References

1. Course Book: Oshima, Alice. *Longman Academic Writing Series*. United States: Longman. 2016. (Fifth Edition)
2. Other References: to be chosen by the lecturer.

4. Course Description:

1. The Description: This course aims at guiding students through logical steps necessary for creating a finished essay developed through description, exemplification, classification, comparison and contrast, definition, cause and effect and logical division.
2. Objectives:



This course aims at developing the students' writing from the paragraph to the essay.

5. Learning Outcomes of the Course:

Students should

1. be able to express themselves in writing in correct English language and correct grammar usage
2. recognize the various writing techniques to support their topic sentences and essays
3. be able to produce coherent, meaningful, and logically constructed paragraphs and essays
4. be acquainted with kinds of essays in order to use them in expressing their ideas in the written mode of communication
5. develop a discerning eye for spotting weaknesses that render a piece of writing illegible and incoherent
6. improve their analytical and critical thinking skills through the development of well thought-out arguments in their writings
7. Develop better oral skills through class discussions and particular home assignments
8. Expand their vocabulary through exploring new assigned topics and class discussions of students' writing and subjects assigned

6. Learning Outcomes of the Programme:

Learning Outcomes of the Bachelor Programme:

The programme aims to prepare competent graduates who are capable of:

1. Describing the basic components and elements of English language related to phonetics, morphology, syntax and semantics.



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2. Recognizing the British and American literary works such as drama and novel.
3. Distinguishing the artistic and intellectual trends and movements in the British and American literature.
4. Mastering the skills of English language: pronunciation, speaking and writing.
5. Expressing and critiquing the ideas of real life in English.
6. Transferring knowledge related to teaching English language within its own dimensions.
7. Translating texts from and into English language.

7. Teaching Methods

(Determined by the Lecturer according to the Nature of the Material)

The methods of instruction may include, but are not limited to :

1. Lectures
2. Discussion and problem solving
3. Individual assignments
4. Classroom writing practice on a weekly basis practice
5. Any active learning method such as: small group.

8. Evaluation Methods and their Percentage Value %

#	Evaluation	Value	Description
1.	Exams	40%	Written
2.	Final Exam	50%	Written
3.	Homework	5%	Written
4.	Participation	5%	Spoken
Total		100%	



9. The Timetable for the Implementation of Course

Week	Subject	Reference in the Course Book (Pages)	Number of Educational Output of the Material	Output Number of the Programme
1	Paragraph Structure	2-21	1, 5	4
2	Unity and Coherence	22-45	6,2,3	4
3	Using Outside Courses	46-72	6,1	4,5
4	From Paragraph to Essay	74-100	1,6,8	4,5
5	Process Essay	101-115	1,2,7	4,5
6	Cause/Effect Essay	116-132	1,5,7	5
6	First Exam			
7	Comparison/ Contrast Essay	133-151	2.4.5	5
8	Argumentative Essay	152-170	1,2,4, 8	4,5
9	Types of Sentences	170-188	1,4,7	4
10	Parallelism and Sentence Problems	189-204	1,2,3,8	5
11	Noun Clauses	205-220	1,2,7,8	4
12	Adverb Clauses	221-242	1,2,4	5
12	Second Exam			
13	Participles and Participle Phrases	243-263	1,7,8	4,5
14	Practice	264-278		
15	Practice and Discussion			



16	Final Exam			
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10. Course Policies

- They are demonstrated according to the Regulations of Granting the degree (Bachelor and Masters) / Student Guide.
- They Should Be Explained to the Students in the First Meeting.

1. Attendance:

- Students must attend all classes of this course.
- Any student with absence of 15% of the classes of any course, will be illegible to sit for the final exam and will be given the university zero (35%) in this course.
- In the case (b) above, if a student submits an official sick report authenticated by university clinic or an accepted excuse by the Dean of his/her faculty, the student will be considered as withdrawn from the course, and a "W" will be shown in the transcript for this course.

2. Delays:

Students are not allowed to come late to classes. Any student coming late will not be allowed to attend the class and he/she will be marked absent.

3. Examinations:

- Failure in attending a course exam other than the final exam, will result in zero mark unless the student provides an official acceptable excuse to the instructor who approves a make up exam.
- Failure in attending the final exam will result in zero mark unless the student presents an official acceptable excuse to the Dean of his/her faculty who approves an incomplete exam, normally scheduled to be conducted during the first two weeks of the successive semester.

4. Homework and Projects:

Assignments and projects should be submitted to the instructor on the due date. Zero mark will be given for late submissions unless the



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student has an acceptable excuse approved by the instructor of the course.

5. Attending the Exams and Meeting the Deadlines:

A student who is late more than 10 minutes will not be permitted to sit the exam (first, second or mid exams).

A student who is late more than 30 minutes will not be permitted to sit to final exam, and no student will be permitted to leave the exam center before the elapse of 30 minutes.

6. Cheating and Punishment:

- Copying from another student's work.
- Using materials not authorized by the institute.
- Collaborating with another student during a test, without permission.
- Knowingly using, buying, selling, or stealing the contents of a test.

