

Syllabus

Faculty Arts and Sciences
Specialization English Language and Literature
Semester First Semester
Academic Year 2019-2020

Course Name General Translation (2) (Arabic-English)
Course Number 0102332

Each student shall receive a copy of the syllabus to be kept for future reference.

1. Instructor Information

1. Lecturer Name: Maisa Suleiman
2. Office Number: 355
3. Phone Number:
4. Email: Masuleiman@meu.edu.jo
5. Office Hours: 12:30-2 Mon-Wed & 11-12:30 Sun-Tuesday

2. Course Details

1. Meeting Times: 9:30-11 Mon-Wed
2. Location:
3. Course Laboratory (if any): None

3. Sources and References

1. Required Readings: A Textbook of Translation – Newmark
2. Additional Readings: Students will be asked to consult online and paper periodicals to write about specific topics chosen by the instructor.

4. Course Description

This course focuses on translating different texts from Arabic into English. Texts size includes sentences, paragraphs and essays. Special attention will be given to analyzing structural, stylistic and semantic errors and problems.

5. Aims and objectives:

The main objectives of this course are:



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- 1) Defining translation, using dictionaries and other tools in translation.
- 2) Familiarizing students with a variety of Arabic texts and translating them into English. .
- 3) Familiarizing students with different ways of analyzing texts and revising them.
- 4) Familiarizing students with special problems that they might encounter in translating Arabic texts into English.
- 5) Training students in understanding and comprehending texts before translating them

6. Course Learning Outcomes (CLOs):

Upon successful completion of this course, the learner should be able to:

1. Analyze and comprehend an Arabic text before translating it into English.
2. Acquire different skills in researching available techniques and resources.
3. Translate texts from Arabic into English by having good linguistic, stylistic and semantic knowledge.

7. Programme Learning Outcomes (PLOs):

The programme aims to prepare competent graduates who are capable of:

1. Describing the basic components and elements of English language related to phonetics, morphology, syntax and semantics.
2. Recognizing the British and American literary works such as drama and novel.
3. Distinguishing the artistic and intellectual trends and movements in the British and American literature.
4. Mastering the skills of English language: pronunciation, speaking and writing.
5. Expressing and critiquing the ideas of real life in English.
6. Transferring knowledge related to teaching English language within its own dimensions.
7. Translating texts from and into English language.

8. Teaching Methods

The methods of instruction may include, but are not limited to :

1. Lectures
2. Group discussions
3. Assignments
4. Doing exercises

#	Description	Weight	Description
1.	Exams	30%	Translation skills test
2.	Final Exam	50%	Translation Test
3.	Assignments	10%	Assigned tasks
4.	Participation	10%	Attendance – Preparation and Participation in class
Total		100%	

9. Course Schedule:

Week	Topics to be covered	Readings (Pages)	CLOs	PLOs
1	Revision of Translation Methods and strategies.	Text book of translation	2	4+5+7
2	Analysis of Arabic source texts	Given by teacher	1,2	4+5+7
3	Arabic- English translation exercises using various types of English texts.(Sentences)	Given by teacher	1,2	4+5+7
4	Arabic- English translation exercises using various types of English texts.(Sentences)	Applied Translation	1,2,3	4+5+7
5	<u>Translation of Narrative passages</u>	Applied Translation	1,2,3	4+5+7

6	Translation of Historical texts	Applied Translation	1,2,3	4+5+7
7	Translation of Geographical texts.	Applied Translation	1,2,3	4+5+7
8	Translation of Educational texts	Applied Translation	1,2,3	4+5+7
9	Translation of Literary texts:	Applied Translation	1,2,3	4+5+7
10	Translation of Journalistic and Political texts	Applied Translation	1,2,3	4+5+7
11	Translation of Legal texts and Legal Terms	Applied Translation	1,2,3	4+5+7
12	Translation of Economic texts and Terminology	Applied Translation	1,2,3	4+5+7
13	Mid Exam	Applied Translation	1,2,3	4+5+7
14	Translation of scientific texts	Applied Translation	1,2,3	4+5+7
15	Translation of Social and Linguistic texts	Applied Translation		4+5+7
16	Presentations	Applied Translation	1,2,3	4+5+7
17	Revision -Final Test			

10. Course Policies

- Course policies are determined by Undergraduate and Postgraduate Degree Regulations and Student Guide

- Policies should be announced during the first meeting.

1. Attendance:

a. Students must attend all classes of this course.

b. Any student with absence of 15% of the classes of any course, will be illegible to sit for the c. final exam and will be given the university zero (35%) in this course.

In the case (b) above, if a student submits an official sick report authenticated by



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university clinic or an accepted excuse by the Dean of his/her faculty, the student will be considered as withdrawn from the course, and a "W" will be shown in the transcript for this course.

2. Delays:

Students are not allowed to come late to classes. Any student coming late will not be allowed to attend the class and he/she will be marked absent.

3. Examinations:

- a. Failure in attending a course exam other than the final exam, will result in zero mark unless the student provides an official acceptable excuse to the instructor who approves a make up exam.
- b. Failure in attending the final exam will result in zero mark unless the student presents an official acceptable excuse to the Dean of his/her faculty who approves an incomplete exam, normally scheduled to be conducted during the first two weeks of the successive semester.

4. Homework and Projects:

Assignments and projects should be submitted to the instructor on the due date. Zero mark will be given for late submissions unless the student has an acceptable excuse approved by the instructor of the course.

5. Attending the Exams and Meeting the Deadlines:

- a. A student who is late more than 10 minutes will not be permitted to sit the exam (first, second or mid exams).
- b. A student who is late more than 30 minutes will not be permitted to sit to final exam, and no student will be permitted to leave the exam center before the elapse of 30 minutes.



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6. Cheating and Punishment:

- a. Cheating is an attempt to gain marks dishonestly and includes; but not limited to:
- b. Copying from another student's work.
- c. Using materials not authorized by the institute.
- d. Collaborating with another student during a test, without permission.
- e. Knowingly using, buying, selling, or stealing the contents of a test.
- f. Plagiarism which means presenting another person's work or ideas as one's own, without attribution.
- g. Using any media (including mobiles) during the exam.

Penalty for Cheating: The minimum penalty for cheating is an automatic Zero for the test or assignment leading to a possible "F" for the course. The exam invigilator will produce a report on the case to the examination committee chairman. The report will be kept in the student file. The student may remain seated in the exam center, but in case that causes a disturbance to other students, the student will be expelled out of the exam center if approved by the examination committee chairman. A second offense will result in the immediate suspension of the student for the remainder of the current semester. A copy of the decision will be kept in the student file.