



Amman - Jordan

## Study Plan

Faculty	<b>Faculty of Arts &amp; Sciences</b>
Specialization	Methods in teaching English
Semester	Second semester 2018/2019
Academic Year	2018/2019

Course Name	Reading Skill
Course Number	01020107

A Copy of the Study Plan Shall be given to Each Registered Student in this Course. The Study Plan Shall be preserved for Future Use.



F112-3, Rev. c  
Ref.: Deans' Council Session (03/2018-2019), Decision No.: 14, Date: 15/09/2018

## 1. Lecturer Information

1. Lecturer Name: Dr. Norma Nawaf Al-Zayed
2. Office Number: 326
3. Phone Number:-----
4. Email: dr\_normaalzayed@hotmail.com
5. Office Hours: S/T 9:30-12:30 -----S/M/W 10:00- 12:00

## 2. Place and Date of the Course

1. The Days and Time of the Course: 9:00- 10:00 S/M/W
2. Place: B 207
3. Course Laboratory (if any):-----

## 3. Resources

**Text Book:** Quest1, Reading and Writing(intermediate)  
Second Edition.

**Reference (s):** NorthStar, Intermediate, Reading and Writing(intermediate)  
Second Edition.

## 4. Course Purpose and Description

### 1. Introduction to programming – 3 Credits.

### 2. Purpose:

- Help the students of English major get up to speed in terms of understanding both academic content and language skills through reading and writing.
- Improve their understanding of interpersonal and intercultural communication.

### 3-Course Description:



F112-3, Rev. c  
Ref.: Deans' Council Session (03/2018-2019), Decision No.: 14, Date: 15/09/2018

This course aims to develop the art of reading through exposing students to various texts and enabling them to deal with those texts properly.

## 5. Course Outcomes

Upon successful completion of this course, the learner should be able to:

- 1- Guessing the meaning of words from the context.
- 2- Understanding parts of speech.
- 3- Recognizing main ideas and details.
- 4- Recognizing topics and connecting them.
- 5- Recognizing phrases and clauses.
- 6- Previewing the topics.
- 7- Understanding cause and effect.
- 8- Understanding punctuation.
- 9- Applying knowledge to new situations.
- 10- Classifying.

## 6. COURSE SCHEDULE /CALENDAR

Wk No.	Topic	Assignments/ workshops due date	Reference in the textbook	CLO
1	<b>Unit 1 Chapter1:Career Planning</b>		p.19-42	1 to 10

2	<b>Chapter2: The Free Enterprise System</b>		p. 44-66	1 to 10
3	<b>Completion and Writing</b>		p.44-66	
4	<b>Unit 2 Chapter3:Animals Behavior</b>		P.70-90	1 to 10
5	<b>Chapter4: Nutrition</b>		p.94-116	1 to 10

6	<b>First test period, with continuation of the teaching</b>	23-30/3/2019	Unit 1	1 to 10
7	<b>Completion and Writing</b>			1-10
8	<b>Unit 3 Chapter5: U.S. History</b>		p.120-142	1 to 10



9	<b>Completion and Writing</b>		p. 120-143	1 to 10
10	<b>Completion and Writing</b>		p. 120-143	
	<b>Second test period, with continuation of the teaching</b>	04-11/5/2019	Unit 2	1 to 10
12	<b>Chapter6: A Changing Nation</b>		p.146-174	1 to 10
13	<b>Completion and Writing</b>		p.146-174	1 to 10
14	<b>Completion and Writing</b>		p.146-174	1 to 10
15	<b>Final Test</b>	08-15/6/2019		1 to 10

CLO	Tests			Quizzes *	
	1	2	FINAL	1	2
1	√	√	√	√	√
2	√	√	√	√	√
3	√	√	√	√	√
4	√	√	√	√	√
5	√	√	√	√	√
6	√	√	√	√	√
7	√	√	√	√	√
8	√	√	√	√	√
9	√	√	√	√	√
10	√	√	√	√	√

\* To be determined by instructor



## 7. METHODS OF TEACHING

The methods of instruction may include, but are no limited to :

1. Lectures.
2. Pair work, group work, dialogue and role play.
3. Problem solving.

## 8. COURSE LEARNING ASSESSMENT/EVALUATION

The following methods of learning assessment will be used in this course:

	Assessment	Weight	Description
A	3 Tests First Second Final	90%	-Reading tasks. -Writing Tests.
B	Class participation	10%	- Student participation
	Total	100%	

Note: The details for the above methods of assessment are presented below:

### (a) Tests

Test	Weight %	CLO	Due Date
Test 1	20%	1 to 10	Week 6
Test 2	20%	1 to 10	Week 11
Final	50%	1 to 10	Week 15
Total	90%		

### (b) Quizzes

Method+	Weight	CLO	Focus & Scope	Due Date
Quiz 1	----	*	To be defined by instructor	To be defined
Total	-----			

Relevant CLO will be addressed based on selected topics, will be determined by the instructor according to his/her decision regarding emphasis on selected topics.



F112-3, Rev. c

Ref.: Deans' Council Session (03/2018-2019), Decision No.: 14, Date: 15/09/2018

### (C) Participation

Method	Weight	CLO	Focus & scope	Due Date
Participation	10%	**	Reading, Speaking and writing skills	All weeks
Total	10%			

All CLO's will be addressed in the students' participation, depending on the class and topic under consideration

## 9. Course Policies

Should be explained to students at the first meeting:

### 1. **Class Attendance:**

- a. Students must attend all classes of this course.
- b. Any student with absence of 15% of the classes of any course, will be illegible to sit for the final exam and will be given the university zero (35%) in this course.
- c. In the case (b) above, if a student submits an official sick report authenticated by university clinic or an accepted excuse by the Dean of his/her faculty, the student will be considered as withdrawn from the course, and a "W" will be shown in the transcript for this course.

### 2. **Tardy:** Students are not allowed to come late to classes. Any student coming late will not be allowed to attend the class and he/she will be marked absent.

### 3. **Exams:**

- Failure in attending a course exam other than the final exam will result in zero mark unless the student provides an official acceptable excuse to the instructor who approves a make up exam.
- Failure in attending the final exam will result in zero mark unless the student presents an official acceptable excuse to the Dean of his/her faculty who approves an incomplete exam, normally scheduled to be conducted during the first two weeks of the successive semester.

### 4. **Assignments & Projects:** Assignments and projects should be submitted to the instructor on the due date.

### 5. **Exam Attendance/Punctuality:**



- A student who is late more than 10 minutes will not be permitted to sit the exam (first, second or mid exams).
  - A student who is late more than 30 minutes will not be permitted to sit to final exam, and no student will be permitted to leave the exam center before the elapse of 30 minutes.
6. **Cheating:** Cheating is an attempt to gain marks dishonestly and includes; but not limited to:
- Copying from another student's work.
  - Using materials not authorized by the institute.
  - Collaborating with another student during a test, without permission.
  - Knowingly using, buying, selling, or stealing the contents of a test.
  - Plagiarism which means presenting another person's work or ideas as one's own, without attribution.
  - Using any media (including mobiles) during the exam.
7. **Penalty for Cheating:** The minimum penalty for cheating is an automatic Zero for the test or assignment leading to a possible "F" for the course. The exam invigilator will produce a report on the case to the examination committee chairman. The report will be kept in the student file. The student may remain seated in the exam center, but in case that causes a disturbance to other students, the student will be expelled out of the exam center if approved by the examination committee chairman. A second offense will result in the immediate suspension of the student for the remainder of the current semester. A copy of the decision will be kept in the student file.
8. **Mobiles:** Mobile phones should be kept turned off or silent while in class. Usage of mobile phones is not allowed in classes in any form (talking and/or texting).

